

CIO Response to Draft Report<sup>29</sup>

U.S. Department of Labor

Office of the Assistant Secretary  
for Administration and Management  
Washington, D.C. 20210



DEC - 2 2013

MEMORANDUM FOR ELLIOT P. LEWIS

Assistant Inspector General for Audit

FROM:

EDWARD C. HUGLER  
Deputy Assistant Secretary for Operations

A handwritten signature in black ink, appearing to read "E. Hugler", is written over the typed name and title of Edward C. Hugler.

SUBJECT:

Management's Response to the Office of the Inspector General Draft Report entitled: Improvements Needed to DOL's Capital Planning and Investment Controls for Managing Information Technology Investments, Report No. 23-14-009-07-723

This responds to the above-described draft report, dated November 29, 2013. The stated objective of the audit was to determine whether the Department has established effective controls to manage the IT investment process.

At the outset, management acknowledges that any process can be improved and we will take appropriate action to update Department-wide policies, processes and procedures to address the findings outlined in the draft report. During the audit, management expressed concern about the portrayal of IT investment management as a whole – including the nature, severity and ramifications of the findings. For the most part, the auditors have accommodated our input in the draft report. We appreciate the consideration.

With the forgoing in mind, management accepts the recommendations in the audit report and will take the following actions.

**Recommendation 1. Perform a DOL-wide review of the IT Portfolio and the Investment Management Process to verify classification of all IT investments.**

Response: Management accepts this recommendation and will verify the classification of all DOL IT investments by Q3 FY14.

**Recommendation 2. Update IT capital planning and investment control policies, procedures and documentation to reflect and clarify: (a) Use of the capital planning tool and (b) the comprehensiveness of the investment management process and enforcement to maintain required eCPIC documentation for critical processes involving the select, control, and evaluate phases.**

Response: Management accepts this recommendation and will update DOL CPIC documentation and clarify the intended usage of eCPIC by Q4 FY14.

<sup>29</sup> OASAM's Deputy Assistant Secretary for Operations responded for the CIO.

**Recommendation 3. *Implement an investment management framework consistent with NIST SP 800-65 and which aligns with GAO's ITIM maturity framework to strengthen DOL's approach to IT investment management.***

Response: Management accepts this recommendation and will review and consider the key practices specified in GAO's ITIM Maturity Framework for inclusion in DOL's IT investment management processes with emphasis on Stages 2 and 3, as inferred from the discussion of Finding 2 by Q3 FY14.

As always, we appreciate the opportunity to provide input and look forward to the continued collaboration with your office. If you have any questions or comments please contact me at (202) 693-4040 or have your staff contact Pete Sullivan, Director IT Governance, at [Sullivan.Peter@dol.gov](mailto:Sullivan.Peter@dol.gov) or (202) 693-4211.

cc: T. Michael Kerr, ASAM, CIO  
Dawn Leaf, Deputy CIO