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MEMORANDUM FOR ELLIOT P. LEWIS
Assistant Inspector General For Audit

FROM: *Lisa D. Fiely*
LISA D. FIELY
Acting Chief Financial Officer

SUBJECT: New Core Financial Management System (NCFMS)

REFERENCE: August 21, 2009 Alert Memorandum Training Report Number:
22 09-014-01-001

This memorandum is in response to your Alert Memorandum concerning training for the Department's New Core Financial Management System. The Office of the Chief Financial Officer (OCFO) concurs in your assessment of the importance of training users in the new system and the criticality of this function to the success of implementation.

During the first four phases of NCFMS implementation the OCFO and its Shared Service Provider (SSP) Global Computer Enterprises have conducted a series of workshops and orientation sessions at headquarters and the regional offices. The project is now entering an intensive hands-on training phase which will run through mid-October "Go Live" as well as post "Go Live" training for reports generation and make-up training.

We have used your Alert Memorandum for added focus of Departmental Management to ensure that each agency ensure that its employees sign-up and receive the necessary training. Towards that end, the Deputy Secretary has taken ownership of NCFMS as the "Executive Sponsor" and I have directed that each agency certify that it has taken the necessary steps to ensure readiness for "Go Live".

We continue to work with each agency to identify and validate each user and to ensure that each individual receives appropriate training. Thank you for your continued support