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August 16, 2021

MEMORANDUM FOR: Jim Garner
Administrator
Office of Unemployment Insurance
Employment and Training Administration

FROM: Tom Byers
Senior Vice President and Managing Director
GenTech Associates, Inc.

SUBJECT: COVID 19: Audit of States' Use of Staffing to Support
Implementation of CARES Act UI Programs.

Please be advised the Office of Inspector General is initiating a performance audit of COVID 19: Audit of States' Use of Staffing to Support Implementation of CARES Act UI Programs. Therefore, our focus will be on determining if DOL ensured states' staffing supported the implementation of UI programs under the Cares Act and its amendments. We will contact your audit liaison to schedule a meeting to discuss the following:

Objective: The objective of this audit engagement is to determine if DOL ensured states' staffing supported the implementation of UI programs under the Cares Act and its amendments

Scope: The scope of this audit will cover states' staffing for the period of March 27, 2020, to September 6, 2021

Fieldwork Location(s): TBD by the DOL OIG

Mandatory Timeframe: The performance period of this audit ends on February 15, 2022.

We plan to begin work immediately after our meeting and appreciate your notifying the appropriate agency officials. We will send the agenda, a PowerPoint presentation, and a list of initial documents before the date of the entrance conference. If you have questions, don't hesitate to contact Tom Byers, Senior Vice President and Managing Director, at (571) 330-8397 or tbyers@gentechassociates.com and Juan A. Lasanta Camacho, Director at (703) 675-8791 or jcamacho@gentechassoates.com.

cc: Laura P. Watson, Administrator, Office of Grants Management
Greg Hitchcock, Special Assistant, Office of Grants Management
Julie Cerruti, ETA Liaison